

January 14, 2019

Attendees:

Mr. Wayt
Mr. Suhay
Ms. Weiss Carson

Regular Meeting
Russell Township Park Commission
West Woods Visitor Center

The regular meeting was called to order at 7:00 p.m.

- 2019-01** Motion to nominate Scott Wayt for Chairman for the year 2019 moved by Donna Weiss-Carson and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.
- 2019-02** Motion to nominate Dennis Suhay for Vice Chairman for the year 2019 moved by Scott Wayt and seconded by Donna Weiss-Carson.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.
- 2019-03** Motion to nominate Karen Alger for Fiscal Officer for the year 2019 moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.
- 2019-04** Motion to approve and sign the minutes from 10/8/18 as presented moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.
- 2019-05** Motion to approve and sign the minutes from 10/22/18 as presented moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.
- 2019-06** Motion to approve and sign the minutes from 11/3/18 as presented moved by Scott Wayt and seconded by Donna Weiss-Carson.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.
- 2019-07** Motion to approve and sign the minutes from 12/17/18 as presented moved by Scott Wayt and seconded by Donna Weiss-Carson.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.
- 2019-08** Motion to approve and sign the minutes from 12/27/18 as presented moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.

Joe Leslie, representing Western Reserve Land Conservancy, provided an update on the Modroo Farm Preserve Addition closing date. There is a delay due to a retirement at the Regional Planning Commission, but the purchase is expected to close in the next week.

- 2019-09** Motion to review and approve the Dines Road Conservation Easement as presented moved by Scott Wayt and seconded by Donna Weiss-Carson.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.

Chairman Wayt thanked Jack and Martha Dempsey for their generation donation to Western Reserve Land Conservancy making the easement possible. He also thank Mr. Leslie for his role in the Modroo Farm Preserve Addition purchase and the Dines Road Conservation Easement.

- 2019-10** Motion to approve an update of the Wordpress software, plugins and theme and to install an SSL certificate for the Park District Website at a cost not to exceed \$500 moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.
- 2019-11** Motion to approve the 2019 Russell Township Park District permanent appropriations in the amount of \$231,550 as presented moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.
- 2019-12** Motion to approve the 2019 Russell Park Board purchase orders as listed moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.

Secretarial Svs	\$4,000.	1000-110-132-0000
Fiscal Officer Svs	\$3,600.	1000-190-311-0000
Office Supplies	\$250.	1000-690-410-0000
Advertisement	\$2,500.	1000-690-345-0000
Auditing Svs	\$500.	1000-190-312-0000
Bonds	\$1,500.	1000-690-380-0000
Insurance	\$1,500.	1000-690-380-0000
Legal Svs	\$15,000.	1000-110-310-0000 & 2171-190-311-0000 (split equally)
Hardware, Supplies & Equipment	\$200.	1000-110-400-0000
Professional Services	\$1,000.	1000-110-360-0000

Land Acquisition	\$200,000.	2171-760-710-0000
UAN Fees	\$1,000.	1000-110-313-0000
Web Services	\$500.	1000-690-410-0000
	<u>\$231,550.</u>	

2019-13 Motion to approve and sign check # 1081 – 1087 dated 1/14/19, as listed below moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.

2019-14 Motion to close out remaining balances on the 2018 purchase orders moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.

2019-15 Motion to accept the resignation of Joan Heppert effective 1/31/19 moved by Scott Wayt and seconded by Dennis Suhay.
Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.

The Park Commissioners thanked Ms. Heppert for her excellent service to the board and wisher her well.

2019-16 Motion to approve and sign a letter to the banking establishments to remove Joan Heppert and add Karen Alger moved by Scott Wayt and seconded by Dennis Suhay.

Vote: Mr. Suhay Y, Mr. Wayt Y, Ms. Weiss-Carson Y. Motion passes.

The board accepted public comments. Chairman Wayt thanked everyone for coming and for their input.

The meeting was closed at 7:20 p.m.

The next Regular Meeting is scheduled for 7:00 p.m. on April 8, 2019 at the West Woods Visitors Center.

Commissioner

Commissioner

Commissioner

Warrant Listing:

1/14/19	Joan Heppert	\$1,077.00	#1081
1/14/19	Thrasher, Dinsmore & Dolan	\$18,317.50	#1082
1/14/19	Alger & Associates, Inc.	\$3,001.10	#1083
1/14/19	Sutton Insurance Agency	\$1,525.00	#1084
1/14/19	Mannik Smith Group	\$1,400.00	#1085
1/14/19	US Postal Service	\$72.00	#1086
1/14/19	Great Lakes Tech Solutions	\$232.50	#1087

