

November 9, 2015

Attendees:

**Roy Podojil
Sandy Siegler
Melissa Palmer**

Brittany Milite, Recording

**Regular Meeting
of the
Russell Township Park Commission**

West Woods Nature Center

Call to Order:

- The regular meeting was called to order at 7:00 P.M.

Minutes:

- The minutes from the May 11, 2015 regular meeting were read. **MOTION:** Sandy Siegler made a motion to approve the minutes of the May 11, 2015 regular meeting. Roy Podojil seconded the motion and it passed.
- The minutes from the October 12, 2015 regular meeting were tabled until the next meeting.

Old Business:

- **Levy:** The commissioners discussed the possibility of adding a small levy on the ballot for operating costs due to the township's 3 year phase out of funding.
- **Hillbrook Circle:** A letter is being drafted for yard debris being dumped on the Park Commission's property; the commissioners indicated that the letter will be sent to the homeowners rather than the landscapers as they are ultimately the responsible party for the littering and will have to take action in informing the landscapers to cease and desist of dumping the yard debris on the Russell Park Commission's property.
- **Nash Property:** The letter drafted indicated that the homeowner, August Keller, **must** have the debris in the backyard removed from the Park Commission's property no later than June, 2015. The debris is still there. Mr. Podojil indicated that he will contact Police Chief Carroll to address the homeowner.
- **Riverside Dr. Leaning Trees:** An estimate of \$1200.00 was received for the removal of the two leaning trees on Riverside Drive property. Only one of the trees needs to be removed on the Park Commission's property. **MOTION:** Sandy Siegler made the motion to approve the removal of the leaning tree on the Riverside Drive property, not to exceed the amount of \$600.00. Roy Podojil seconded the motion and it passed.

New Business:

- **Letter from Joe Gambino:** Mr. Gambino contacted the Park Commission asking for permission to take the chain down from the RUP driveway area when he snow plows. The Commissioners agreed to the chain removal after the first snowfall. The chain will be left with the Commissioners and reinstalled at the end of the snowplow season.
- **Reappointment:** A letter of recommendation of reappointment for Terry Ries will be drafted and sent to Judge Grendell.

- **Meyer Property:** A stewardship walk on the Meyer property revealed that trees were being cut down. A letter will be drafted from Pete McDonald and sent to the neighbor. Mr. Podojil indicated that the property is under a conservation easement.

Monthly Financial Report & Signings:

- Warrant & Check #198 to Melissa Palmer in the amount of \$250.00 for Novembver secretarial services(from PO#2015-1).
- Warrant & Check #199 to Brittany Milite in the amount of \$100.00 for November secretarial services (from PO#2015-10).
- Warrant & Check #200 to Blades Lawn Care in the amount of \$320.00 for 3 mows at the RUP, 1 mow at Fairmount, and gutter repair (from PO#2015-12).

Executive Session:

- **MOTION:** Sandy Siegler made the motion to enter in executive session per O.R.C. 121.22(G)(2) to discuss matters of land purchase for public purposes. Roy Podojil seconded the motion and it passed.

The meeting moved into executive session at 7:30 p.m.

- **MOTION:** Sandy Siegler made the motion to return to regular session. Roy Podojil seconded the motion and it passed.

The meeting moved into regular session at 7:48 p.m.

Adjournment:

- **MOTION:** Sandy Siegler made the motion to adjourn. Roy Podojil seconded the motion and it passed. **The meeting was adjourned at 7:58 P.M.**

Chairman

Recorder