

July 14, 2014

Attendees:

Roy Podojil
Terry Ries
Sandy Siegler
Melissa Palmer

Brittany Milite, Recording

**Regular Meeting
of the
Russell Township Park Commission**

West Woods Nature Center

Call to Order:

- The budget meeting was called to order at 7:00 p.m. **MOTION:** Sandy Siegler made a motion to approve the 2015 budget as presented. Roy Podojil seconded the motion and it passed unanimously.
- The regular meeting was called to order at 7:00 p.m.

Minutes:

- The minutes from the June 9, 2014 regular meeting were read. **MOTION:** Sandy Siegler made a motion to approve the minutes of the June 9, 2014 meeting. Terry Ries seconded the motion and it passed unanimously.

Old Business:

- **Benches to S. Trace of RUP:** The benches were installed on the South Trace of the Russell Uplands Preserve.
- **Website Ideas:** Ideas for the website were discussed; the trail map for the Russell Uplands Preserve will be added to the website along with a paragraph describing the origins and importance of the Russell Park District.
- **Spisak Property:** Pete McDonald suggested investing in having the Russell Park's property line surveyed to ensure that the owner of the Spisak property does not encroach upon Russell Park property.
- **Rules and Regulations:** The rules and regulations draft will be sent to Judge Grendell for his review and comment and the final will be published per the Ohio Revised Code.
- **Trail Map:** Robert Morman created a trail map for the Russell Uplands Preserve. Revisions to the map were discussed. Robert Morman will be contacted to make these revisions before the next meeting.

New Business:

- **Budget Commission Hearing:** The date for the Budget Commission Hearing is set for August 12, 2014.
- **Judge Mary Jane Trapp, Master Commissioner:** Mary Jane Trapp, Master Commissioner, met with Melissa Palmer and Terry Ries to investigate how the Park Commission handles operations. She will use the practices and financial forms as models for other small Geauga Park Districts. The Ohio Revised Code specifies that donations are to be approved by the County Probate Court Judge.

- **Sunshine Notice:** The regularly scheduled August 11 meeting of the Russell Park Commission will be cancelled due to lack of quorum. The next regularly scheduled Russell Park Commission meeting will be held September 8, 2014 at West Woods Nature Center.

Monthly Financial Report & Signings:

- Mr. Ries received the monthly financial reports and signed the bank statements.
- Warrant & Ck #136 to Melissa Palmer in the amount of \$60.06 for website reimbursement (from PO#2014-18).
- Warrant & Ck #137 to Blades Lawn Care in the amount of \$1975.00 for the installation of park benches and clearing of park trails (from PO#2014-13).
- Warrant & Ck #138 to Brittany Milite in the amount of \$100.00 for July secretarial services (from PO#2014-17).
- Warrant & Ck #139 to Blades Lawn Care in the amount of \$455.00 (from PO#2014-13).
- Warrant & Ck #140 to the Treasurer, State of Ohio in the amount of \$492.00 (from PO#2014-6).
- Warrant & Ck #141 to 21st Century Media in the amount of \$76.05 (from PO#2014-4).
- Warrant & Ck # 142 to Brittany Milite in the amount of \$250.00 for website services (from PO#2014-18).

Executive Session:

- Terry Ries made a motion to move into executive session to discuss matters purchase of property for public purposes, or for the sale of property at competitive bidding per O.R.C. 121.22(G)(2). Sandy Siegler seconded the motion and it passed unanimously. **The meeting moved into executive session at 8:00 p.m.**
- Terry Ries made the motion to move out of executive session. Sandy Siegler seconded the motion and it passed unanimously. **The meeting returned to regular session at 8:17 p.m.**

Adjournment:

- Sandy Siegler made the motion to adjourn. Terry Ries seconded the motion and it passed unanimously. **The meeting was adjourned at 8:21 p.m.**

Chairman

Recorder