

February 12, 2018

Attendees:

Ms. Weiss Carson - Absent

Mr. Suhay

Mr. Wayt

Joan Heppert, Recording

Regular Meeting
of the
Russell Township Park Commission

West Woods Visitor Center

Call to Order:

The regular meeting was called to order at 7:00 p.m.

Pledge of Allegiance

2018-04 Mr. Wayt moved to approve and sign the minutes from 01/08/18 as presented and was seconded by Mr. Suhay.

Vote: Mr. Suhay Y, Mr. Wayt Y. Motion passes.

Mr. Wayt moved to the new business and opened with the discussion of a park survey. He mentioned that Munson Township had recently placed advertisement in the paper and had done a nice job and seemed to be cost effective. Their survey drove the residents to their website. Mr. Suhay agreed that this would be a good avenue to follow up on and a work session would be a good place to start. February 20th was a date that was agreeable to both commissioners and additional topics could be added.

Mr. Wayt mentioned a letter received from the WGBF concerning the use of Hall Field. They will be directed to Russell Township as they handle all things Hall Field related.

Mr. Wayt started the discussion of the new website russelltownshipparkdistrict.com. The site is now live and has up to date minutes available as well as some financials and meeting dates. Work will continue to improve the site and Mr. Wayt recognized the work that Greg Studen had initiated.

Mr. Wayt led into the WRLC and noted that they will be coming to the March meeting when a full board will be in attendance. Mr. Wayt mentioned an upcoming meeting scheduled with them and information will be presented and continued at the next meeting. Mr. Wayt stated that copies were available of the survey done for the west property line of the Fairmont property.

Discussion was then led regarding the by-laws. Mr. Wayt mentioned this could be done with the work session as well. Notice would be put on the web regarding the work session. February 20th would be looked into for the work session at the West Woods for the topics of the survey and the by-laws.

Joan Heppert gave an update on the year end procedures. 1099's have been completed, and there is more work to be done. The banking is close to having all three commissioners in place. A following motion on the agenda is the final steps to complete this task.

2018-09 Move to add Donna Weiss Carson to all Russell Township Park Board banking effective 1/1/18 and send out notification to all three banking facilities was moved by Mr. Wayt and seconded by Mr. Suhay.

Vote: Mr. Suhay Y, Mr. Wayt Y. Motion passes.

2018- 10 Move to approve and sign check # 1036 – 1040 dated 2/12/18 was moved by Mr. Wayt and seconded by Mr. Suhay.

Vote: Mr. Suhay Y, Mr. Wayt Y. Motion passes.

Public Comments

- Howard Shanker inquired about an audit.
 - There will be an audit for the 2016 and 2017 financials this year.
- Donna Mintz inquired about updates on Modroo.
 - Not at this time.
- Shelley Chernin inquired about the work session and asked if public input would be allowed.
 - Mr. Wayt stated that input would be received.
- Greg Studen mentioned it would be nice to see financials on the web.
 - Mr. Wayt would forward this to Ms. Weiss Carson.
- Janet Hargrave inquired if a reply was received from the 511 park board.
 - No reply was received for the new board or the Trustees, Mr. Wayt mentioned.
- Jerry Stefancin mentioned that having the financials available at the meetings would help to understand the monies being spent.
 - Mr. Wayt agreed and will be passing these requests to the fiscal officer.

The meeting was closed at 7:18 p.m.

Commissioner

Commissioner

Warrant Listing:

2/12/18	Joan Heppert	\$320.00	#1036
2/12/18	Thrasher, Dinsmore & Dolan	\$755.00	#1037
2/12/18	Custom Cut Landscape	\$320.00	#1038
2/12/18	Schwartz Land Surveying, Inc	\$2500.00	#1039
2/12/18	Sutton Insurance	\$1525.00	#1040

