

January 8, 2018

Attendees:

Ms. Weiss Carson
Mr. Suhay
Mr. Wayt

Joan Heppert, Recording

Regular Meeting
of the
Russell Township Park Commission
West Woods Visitor Center

Call to Order:

The regular meeting was called to order at 7:00 p.m.

Pledge of Allegiance

2018-01 Mr. Wayt moved to accept nominations for chairman for the year 2018. Mr. Suhay nominated Mr. Wayt and was seconded by Ms. Weiss Carson.

Vote: Ms. Weiss Carson Y, Mr. Suhay Y, Mr. Wayt Y. Motion passes.

2018-02 Mr. Wayt moved to accept nominations for vice chairman for the year 2018. Mr. Wayt nominated Mr. Suhay and was seconded by Ms. Weiss Carson.

Vote: Ms. Weiss Carson Y, Mr. Suhay Y, Mr. Wayt Y. Motion passes.

2018-03 Mr. Wayt moved to accept nominations for fiscal officer for the year 2018. Mr. Wayt nominated Ms. Weiss Carson and Mr. Suhay seconded.

Vote: Ms. Weiss Carson Y, Mr. Suhay Y, Mr. Wayt Y. Motion passes.

2018-04 Mr. Wayt moved to approve and sign the minutes from 12/11/17 as presented and was seconded by Mr. Suhay.

Vote: Mr. Suhay Y, Mr. Wayt Y. Motion passes.

2018-05 Mr. Wayt moved to sign the letter to the 511 Park Board as approved from the 12/11/17 meeting and was seconded by Mr. Suhay.

Vote: Mr. Suhay Y, Mr. Wayt Y. Motion passes.

Mr. Wayt welcomed Donna Weiss Carson to the board.

Mr. Wayt gave an update on the by-laws that were presented electronically to the board on 1/8/18 from Bridey Matheney. There will be no action at the time until the commissioners have a chance to review.

Mr. Wayt moved into the discussion of the 2018 purchase orders and the items were discussed line by line.

2018-06 Mr. Wayt moved to approve the 2018 Russell Park Board purchase orders as follows and was seconded by Mr. Suhay.

Vote: Ms. Weiss Carson Y, Mr. Suhay Y, Mr. Wayt Y. Motion passes.

PO 2018-1	Secretarial Services	\$1,500	P10
PO 2018-2	Office Supplies	\$250	P10
PO 2018-3	Legal Ad's	\$250	P10
PO 2018-4	Geauga County Treasurer, Taxes Modroo (1 st half)	\$6,900	P10
PO 2018-5	2016/2017 Audit	\$1,000	P10

PO 2018-6	Public Official Bonds	\$1,500	P10
PO 2018-7	Liability Insurance	\$1,500	P10
PO 2018-8	Professional Legal Services	\$4,000	P10
PO 2018-9	Website	\$1,000	P10
PO 2018-10	Hardware supplies & equipment	\$200	P30
PO 2018-11	Property/trail improve, maint., mow	\$1,600	P30
PO 2018-12	Prof. Services, Engineering, etc.	\$2,500	P30
PO 2018-13	Snowplow service	\$800	P30
		\$23,000.00	

2018-07 Mr. Wayt moved to approve and sign check # 1030 – 1035 dated 1/8/18 and was seconded by Mr. Suhay.
Vote: Ms. Weiss Carson Y, Mr. Suhay Y, Mr. Wayt Y. Motion passes.

Mr. Wayt mentioned that the conservation easements from the Western Reserve Land Conservancy is still pending regarding the Dines Road and Meyer property.

Public Comments

- Eileen Fisco thanked the board for working together.
- Donna Mintz congratulated the new board and thanked them for their service.
- Greg Studen informed of filing the Hinkle to the new fiscal officer and suggested she contact Beverly Sustar at the county to go over budgeting and appropriations. He stated that the board is off to a good start.
- Donna Mintz inquired about the plans at the Modroo property and was informed that there are no plans at this time.

The meeting was closed at 7:40 p.m.

Commissioner

Commissioner

Commissioner

Warrant Listing:

1/8/18	Joan Heppert	\$412.30	#1030
1/8/18	Thrasher, Dinsmore & Dolan	\$1,822.50	#1031
1/8/18	Custom Cut Landscape LLC	\$480.00	#1032
1/8/18	U.S. Postal Service	\$70.00	#1033
1/8/18	Geauga County Treasurer	\$6,855.07	#1034
1/8/18	Scott Wayt	\$29.98	#1035