

September 8, 2014

**Attendees:**

**Roy Podojil**  
**Terry Ries**  
**Sandy Siegler**  
**Melissa Palmer**

Brittany Milite, Recording

**Regular Meeting  
of the  
Russell Township Park Commission**

**West Woods Nature Center**

**Call to Order:**

- The regular meeting was called to order at 7:00 p.m.

**Minutes:**

- The minutes from the July 14, 2014 regular meeting were read. **MOTION:** Sandy Siegler made a motion to approve the minutes of the July 14, 2014 meeting. Terry Ries seconded the motion and it passed unanimously.

**Old Business:**

- **Trail Map:** Revisions to the RUP trail map were discussed. Robert Morgan will be contacted to make these revisions.
- **Grendell Letter:** A letter to Grendell will be drafted asking for acceptance of donation of Robert Morgan's time and service for the trail map.
- **Jean Gokorsch:** A letter was sent to Jean Gokorsch and Dr. Junglas regarding signs and the Russell Township Park District policies.
- **Rules and Regulations:** The rules and regulations draft was sent to attorney Mark Hoffman for review. A draft will also be sent to Judge Grendell for his review and comment. **MOTION:** Terry Ries made a motion to adopt the Russell Township Park District's rules and regulations as presented, pending Judge Grendell's approval. Roy Podojil seconded the motion and it passed unanimously.
- **Passive Use Signs:** Revisions to the "passive use" signs were discussed. Pete McDonald will be contacted to make these revisions before the signs are created.

**New Business:**

- **Amounts and Rates:** Sandy Siegler made the motion to accept the amounts and rates for the 2015 budget. Terry Ries seconded the motion and it passed unanimously.
- **Land Lab Permit:** The permit has been received, signed, and filed; the permit goes through August 2015.
- **New Checks:** New checks with two signature lines were discussed; the checks would require two Park Commissioner's signatures. The discussion was tabled until reordering checks is necessary.
- **Mary Jane Trapp, Master Commissioner:** Mary Jane Trapp recommended the Russell Park District accept donations through Judge Grendell. She also recommended that Chester Township be in contact with the Russell Park District to adopt similar rules and policies; she had submitted a 220 page report on her findings of Chester Park Commission.

- **Trees at the RUP:** A large Maple tree and another tree need to be cut down. An outside company will be contacted to remove the trees.
- **Park Signs: MOTION:** Sandy Siegler made the motion to approve the purchase of 25 signs, not to exceed the amount of \$2,000.00. Terry Ries seconded the motion and it passed unanimously.
- **John Janoch:** A letter was received from John Janoch stating that he was concerned about kids on Park District property late at night using the old stone fireplace and having picnics. Police Chief Tim Carroll will be contacted and asked to inspect the properties at random to discourage this behavior.

#### **Monthly Financial Report & Signings:**

- Mr. Ries received the monthly financial reports and signed the bank statements.
- Warrant & Ck #143 to Melissa Palmer in the amount of \$750.00 for July, August, and September secretarial services (from PO#2014-1).
- Warrant & Ck #144 to Brittany Milite in the amount of \$100.00 for September secretarial services (from PO#2014-17).
- Warrant & Ck #145 to Blades Lawn Care in the amount of \$300.00 for mowing the Rusell Uplands Preserve and Fairmount property (from PO#2014-13).
- Warrant & Ck #146 the Western Reserve Land Conservancy in the amount of \$1500.00 for the property appraisal (from PO#2014-12).

#### **Executive Session:**

- Terry Ries made a motion to move into executive session to discuss matters purchase of property for public purposes, or for the sale of property at competitive bidding per O.R.C. 121.22(G)(2). Sandy Siegler seconded the motion and it passed unanimously. **The meeting moved into executive session at 8:06 p.m.**
- Terry Ries made the motion to move out of executive session. Sandy Siegler seconded the motion and it passed unanimously. **The meeting returned to regular session at 8:14 p.m.**

#### **Adjournment:**

- Sandy Siegler made the motion to adjourn. Terry Ries seconded the motion and it passed unanimously. **The meeting was adjourned at 8:16 p.m.**

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Chairman

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Recorder