

September 11, 2017

Attendees:

Mr. Abakumov  
Mr. Studen

Joan Heppert, Recording

Regular Meeting  
of the  
Russell Township Park Commission

West Woods Visitor Center

Call to Order:

The regular meeting was called to order at 7:00 p.m.

Pledge of Allegiance

2017-71 Mr. Abakumov moved to approve and sign the 8/14/17 minutes as presented and Mr. Studen seconded.  
Vote: Mr. Abakumov Y, Mr. Studen Y. Motion passes.

Mr. Studen moved on to the web discussion and stated that he had met with Rodney Dawson of Great Lakes Tech Solutions and went over some of the issues.

An update on the encroachments is an ongoing issue on three park properties. On the upper Chagrin Preserve on Fairmont Road and there was evidence of ATV activity. Mr. Studen walked the property with Pete McDonald of the Land Conservancy and boundary markers were put in. There was no evidence of recent ATV activity and letters were written to neighboring property owners informing them of the updates.

The Spisak update continued and Mr. Studen informed of the conversation with Mr. Spisak. Apparently there is differing opinions on where the property line is. The Land Conservancy recommends a survey. Mr. Studen presented an estimate from Adam Circula for the survey, iron pins on the corners, report on any encroachments and a plat survey for a cost of \$2500. Mr. Abakumov asked the audience for any suggestions or comments. It was decided to hold off on the actual surveyor until more information/ competitive pricing is obtained.

2017-72 Mr. Studen moved to approve up to \$2500 for the survey of the property line at 9292 Fairmont Road and Mr. Abakumov seconded.  
Vote: Mr. Abakumov Y, Mr. Studen Y. Motion passes.

Mr. Studen continued with the Modroo Farm planning. The hay crop will be tabled until 2018. Mr. Abakumov stated that the property is just beautiful and is open to cutting some paths for people to walk on. The problem with cutting paths is the problem with the dog waste Mr. Studen added. The system previous put in at the Uplands was not able to keep up with the usage and people were not using the biodegradable bags. If walking paths are desired you have to put in some trash cans and a means for people to dispose of their pet waste. Currently Michael Blades is maintaining the Uplands. People are allowed to walk and make a foot path if desired. There is no driveway currently on the Modroo property.

- Eileen Fisco asked that the board table development ideas until there is a plan, to be fiscally responsible and lastly there are enough places for hiking until more information is gathered.

Mr. Abakumov stated that he agrees and has many other options for hiking/walking at this time and asked for public input.

- Donna Mintz stated that she does walk the Modroo property as is at this current time. Mr. Studen commented that the only park property for walking at this time is the Uplands and it is an ongoing expense to maintain.
- Janet Hargraves asked if there will be signs posted on Modroo for no snow mobiling. Mr. Studen stated that this is something that isn't currently done at this time and is a management issue. Mr. Abakumov added that if it becomes a problem it could be addressed.

Mr. Studen moved to the next topic of record retention schedule. Mr. Studen stated that there is a guide from the Department of Administrative Services with recommended retention schedules. First we need to identify the files, then figure out how long we keep each class of records. Perhaps some volunteers can be used Mr. Studen added and the historical society will have to be contacted. Emails will follow the guidelines from the prosecutors office and there is an email from David Joyce that should help clarify this process. An inventory should be kept of where the records are kept as well Mr. Studen added.

- Ed Wells stated that perhaps the board should scan in ongoing business. Mr. Abakumov stated that this is the current policy. Mr. Studen added that this gradually being completed and when the website is completed it will be easier for public access and transparency.

Financial follow-up on the FDIC limits was confirmed at \$250K per Mr. Studen. As a result the Park Board will maintain the accounts as they are at this time.

2017-73 Move to approve and sign check 1016 was moved by Mr. Studen and seconded by Mr. Abakumov.  
Vote: Mr. Abakumov Y, Mr. Studen Y. Motion passes.

2017-74 Move to approve and sign check 1017 was moved by Mr. Abakumov and seconded by Mr. Studen.  
Vote: Mr. Abakumov Y, Mr. Studen Y. Motion passes.

Mr. Abakumov asked Mrs. Mintz how her contacts was with the probate court. Donna Mintz stated that she received an email and has a meeting scheduled. Mr. Studen stated that there is another applicant and this is handled by Judge Grendell.

There were no additional public comments and the board expressed their thanks for the interaction with the attendees throughout the meeting.

The meeting was closed at 7:48 p.m.

---

Commissioner

---

Commissioner