

October 13, 2014

Attendees:

Roy Podojil

Terry Ries

Sandy Siegler

Melissa Palmer

Brittany Milite, Recording

**Regular Meeting
of the
Russell Township Park Commission**

West Woods Nature Center

Call to Order:

- The regular meeting was called to order at 7:00 p.m.

Trail Map Revision: Guest Robert Morgan, landscape architect, spoke about the removal of the copyright on the trail map he created for the Russell Uplands Preserve. He agreed to revise the map and create a separate map for the safety forces indicating alternate entrances to the park property. Roy Podojil will contact the Russell Police Department to verify if the alternate entrances are feasible.

Minutes:

- The minutes from the September 8, 2014 regular meeting were read. **MOTION:** Sandy Siegler made a motion to approve the minutes of the September 8, 2014 meeting. Terry Ries seconded the motion and it passed unanimously.

Old Business:

- **Passive Use Signs:** An estimate was obtained from Fast Signs for 25 signs. Posts will need to be purchased separately. **MOTION:** Terry Ries made a motion to accept the estimate #294-50783 in the amount of \$1346.00 dated October 13, 2014 from Fast Signs for the purchase of 25 non-reflective signs. Terry Ries seconded the motion and it passed unanimously.
- **Grendell Letter:** The letter to Judge Timothy Grendell regarding the donation of the trail map will be held until final revisions are made.
- **Website:** The Russell Park District's website has been published and can be viewed by the public at www.russelltownshipparkdistrict.com.

New Business:

- **Trees at the RUP:** A large Maple tree and another tree need to be cut down. Dan Miller will be contacted to remove the trees.

Monthly Financial Report & Signings:

- Mr. Ries received the monthly financial reports and signed the bank statements.
- Warrant & Ck #147 to Melissa Palmer in the amount of \$250.00 for October secretarial services (from PO#2014-1).
- Warrant & Ck #148 to Brittany Milite in the amount of \$100.00 for October secretarial services (from PO#2014-17).

- Warrant & Ck #149 to Blades Lawn Care in the amount of \$1100.00 for August and September mowing, tree trimming, and wood chipping the Russell Uplands Preserve and Fairmount property (from PO#2014-13).

Executive Session:

- Terry Ries made a motion to move into executive session to discuss matters purchase of property for public purposes, or for the sale of property at competitive bidding per O.R.C. 121.22(G)(2). Sandy Siegler seconded the motion and it passed unanimously. **The meeting moved into executive session at 7:57 p.m.**
- Terry Ries made the motion to move out of executive session. Sandy Siegler seconded the motion and it passed unanimously. **The meeting returned to regular session at 8:05 p.m.**

Adjournment:

- Sandy Siegler made the motion to adjourn. Terry Ries seconded the motion and it passed unanimously. **The meeting was adjourned at 8:06 p.m.**

Chairman

Recorder