

October 12, 2015

Attendees:

Roy Podojil

Terry Ries

Melissa Palmer

Brittany Milite, Recording

**Regular Meeting
of the
Russell Township Park Commission**

West Woods Nature Center

Call to Order:

- The regular meeting was called to order at 7:00 P.M.

Minutes:

- The minutes from the May 11, 2015 regular meeting were tabled until the next meeting.
- The minutes from the September 14, 2015 regular meeting were read. **MOTION:** Terry Ries made a motion to approve the minutes of the September 14, 2015 meeting. Roy Podojil seconded the motion and it passed.

Old Business:

- **Riverside Drive Leaning Trees:** Mr. Podojil is waiting for a call back from Pete McDonald who used GPS to determine one of the leaning trees likely to be on the Park Commission's property. The Chagrin River Watershed Partners indicated that the trees should not drop into the river or flood-plane and should be removed. A quote of \$1200.00 was received for the tree removal. **MOTION:** Mr. Ries made the motion to properly remove and clear the leaning tree upon the recommendation of the Chagrin River Watershed Partners. Mr. Podojil seconded the motion and it passed.
- **Hillbrook Circle:** Mr. Podojil reported that he is waiting for a letter to be drafted from Pete McDonald for the north-side property owner to cease and desist dumping yard debris onto the Park Commission's property.

New Business:

- **Chief Frazier:** A drill is being planned at the Russell Uplands Preserve. A date still needs to be set. Fire Chief Frazier is concerned about the size of his emergency vehicles and whether or not they will be accessible in the RUP.

Monthly Financial Report & Signings:

- Mr. Ries received the monthly financial reports and signed the bank statements.
- Warrant & Check #195 to Melissa Palmer in the amount of \$250.00 for October secretarial services(from PO#2015-1).
- Warrant & Check #196 to Brittany Milite in the amount of \$100.00 for October secretarial services (from PO#2015-10).
- Warrant & Check #197 to Blades Lawn Care in the amount of \$990.00 for 2 mows at the RUP, 1 mow at Fairmount, and 20 yards of woodchips (from PO#2015-12).

Executive Session:

- **MOTION:** Terry Ries made the motion to enter in executive session per O.R.C. 121.22(G)(2) to discuss matters of land purchase for public purposes. Roy Podojil seconded the motion and it passed unanimously.
- **The meeting moved into executive session at 7:15 p.m.**
- **MOTION:** Terry Ries made the motion to return to regular session. Roy Podojil seconded the motion and it passed unanimously.
- **The meeting moved into regular session at 7:31 p.m.**

Adjournment:

- **MOTION:** Terry Ries made the motion to adjourn. Roy Podojil seconded the motion and it passed unanimously. **The meeting was adjourned at 7:36 P.M.**

Chairman

Recorder