

November 13, 2017

Attendees:

Mr. Abakumov  
Mr. Studen

Joan Heppert, Recording

Regular Meeting  
of the  
Russell Township Park Commission  
  
West Woods Visitor Center

Call to Order:

The regular meeting was called to order at 7:00 p.m.

Pledge of Allegiance

2017-79 Mr. Abakumov moved to approve and sign the 10/09/17 minutes as presented and Mr. Studen seconded.  
Vote: Mr. Abakumov Y, Mr. Studen Y. Motion passes.

Mr. Studen lead the meeting with the web update working with Rodney Dawson of Great Lakes Tech Solutions. The old website is no longer operational at this time. The process has begun to shift things over to the new site. There will be a map of the park properties and financial items posted as the process continues.

Mr. Studen moved on to the encroachments and noted there has been a partial clean up at the West River Drive. Mr. Studen has spoke with Shane Wolkin and things will remain as is through the winter and will be re-evaluated in the spring as to enter the property for the older material that remains. The Spisak property survey should be taking place soon.

The historic bridge update was given by Mr. Studen and for now the board will not follow up due to the considerable cost and potential damage to the property by bringing in equipment to move the heavy stones. This bridge is of no value and the path is crossable without. Mr. Abakumov added his preference would be to acquire more green space than go through the expenses mentioned.

The next new business item was regarding Thrasher, Dinsmore & Dolan and the records commission. There are four types of records when taking inventory. They are administrative, financial, legal and historical. This is a legal requirement and needs to be completed. Legal advice will be needed for a revision of the By Laws for the Park Board. Bridey Matheney has been assigned for the park board and her rate will be \$225. Per hour.

2017-80 Mr. Abakumov moved to approve the engagement letter for Thrasher, Dinsmore & Dolan to hire Bridey Matheney at a rate of \$225/hour and was seconded by Mr. Studen for records commission and by-laws updates.  
Vote: Mr. Abakumov Y, Mr. Studen Y. Motion passes.

Mr. Studen gave an update on the easement for the Meyer property and noted that he walked it with Pete McDonald of the WRLC. An additional easement will be helpful to enforce any encroachments. This along with the 7350 Dines Road are th only two properties that do not have conservation easements.

2017-81 Mr. Abakumov moved to approve the services of Custom Cut Landscape for snow plow services at the Russell Uplands Preserve for the 2017-18 winter season and was seconded by Mr. Studen.  
Vote: Mr. Abakumov Y, Mr. Studen Y. Motion passes.

Mr. Studen noted that the parcel at the Upper Chagrin Preserve will not be mowed going forward. The fee was \$75 and doesn't add value.

2017 – 82 Mr. Abakumov moved to approve the following purchase orders encumbered for 2017 expenses and was seconded by Mr. Studen:

2017-13	Regular	Secretarial Services	\$ 2,000.00	Fund P10
2017-14	After the fact	Office supplies	\$ 75.00	Fund P10
2017-15	After the fact	Liability insurance	\$ 25.00	Fund P10
2017-16	After the fact	Professional Legal Services	\$15,000.00	Fund P10
2017-17	After the fact	Website	\$ 1,005.00	Fund P10

Vote: Mr. Abakumov Y, Mr. Studen Y. Motion passes.

2017-83 Mr. Abakumov moved to approve and sign check # 1021 – 1024 dated 11/13/17 and was seconded by Mr. Studen.  
Vote: Mr. Abakumov Y, Mr. Studen Y. Motion passes.

Mr. Abakumov inquired about the search for more commissioners. Mr. Studen mentioned that he will be meeting with Judge Grendell tomorrow morning and will have an update at the next meeting.

**Public Comments:**

- Jerry Stefancin wanted to recognize the efforts of the park commissioners and wanted to thank them for their service.

The meeting was closed at 7:39 p.m.

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Commissioner

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Commissioner

**Warrant Listing:**

11/13/17	Blades Inc.	\$2625.	#1021
11/13/17	Joan Heppert	\$621.25	#1022
11/13/17	Great Lakes Tech Solutions	\$325.00	#1023
11/13/17	21 <sup>st</sup> Century Media	\$29.05	#1024