

December 8, 2014

Attendees:

Roy Podojil
Terry Ries
Sandy Siegler
Melissa Palmer

Brittany Milite, Recording

**Regular Meeting
of the
Russell Township Park Commission**

West Woods Nature Center

Call to Order:

- The regular meeting was called to order at 7:00 p.m.

Minutes:

- The minutes from the October 13, 2014 regular meeting were read. **MOTION:** Roy Podojil made a motion to approve the corrected minutes of the October 13, 2014 meeting. Terry Ries seconded the motion and it passed.

Old Business:

- **Trail Map:** Mr. Podojil determined that the alternate entrances on the trail map were not easily accessible. The only alternate access that could be used by safety forces is the entrance on State Route 87 closest to Russell Road.
- **Letter to Grendell-Acceptance of Donation:** A letter was drafted to Judge Grendell asking for acceptance of the trail map donation. **MOTION:** Mr. Podojil made a motion to approve sending the drafted letter for acceptance of the donation of the Russell Township Park District's trail map. Terry Ries seconded the motion and it passed.
- **Stewardship Walk Update:** Ms. Natalie Morris, representative from the Western Reserve Land Conservancy, performed the annual stewardship walk at the Russell Uplands Preserve property.

New Business:

- **Reappointment Recommendation:** Roy Podojil made the motion to submit to Judge Grendell a letter recommending the reappointment of Sandy Siegler to the Russell Township Park Commission. Terry Ries seconded the motion and it passed.
- **Tree Removal Estimate:** An estimate of \$500.00 was received from Dan Miller for one tree removal and one tree trimming at the Russell Uplands Preserve. **MOTION:** Terry Ries made the motion to accept the estimate for the removal of one tree and the trimming of one tree at the Russell Uplands Preserve. Roy Podojil seconded the motion and it passed.
- **Payment in Lieu of Taxes-Laurel School:** The annual Laurel School payment in lieu of taxes was received.
- **Temporary Appropriations:** Roy Podojil moved to adopt the Temporary Annual Appropriation Resolution for the fiscal year ending December 31, 2015, as recommended by the Fiscal Officer. Terry Ries seconded the motion and it passed.
- **Temporary Purchase Orders:** Terry Ries made the motion to accept the 2015 Temporary Purchase Orders as outlined. Roy Podojil seconded the motion and it passed.

- **2015 Meeting Schedule:** The 2015 Russell Township Park District's meetings will be held on the 2nd Monday of every month at 7 p.m. at the West Woods Nature Center. **MOTION:** Roy Podojil made the motion to accept the 2015 Russell Township Park District's meeting schedule. Terry Ries seconded the motion and it passed.
- **Snowplowing Contract Renewal:** Roy Podojil made the motion to accept the snowplowing contract renewal from Custom Cut Landscaping for the 2014-2015 winter season. Terry Ries seconded the motion and it passed.

Monthly Financial Report & Signings:

- Mr. Ries received the monthly financial reports and signed the bank statements.
- Warrant & Ck #150 to Fast Signs in the amount of \$1346.00 for 25 aluminum signs (from PO#2014-19).
- Warrant & Ck #151 to Melissa Palmer in the amount of \$250.00 for November secretarial services (from PO#2014-1).
- Warrant & Ck #152 to Brittany Milite in the amount of \$100.00 for November secretarial services (from PO#2014-17).
- Warrant & Ck #153 to Brittany Milite in the amount of \$240.00 for website services (from PO#2014-18).
- Warrant & Ck #155 to Blades Lawn Care in the amount of \$465.00 for 3 mows, gutter cleaning, maintaining leaves and signs at the RUP, and mowing at the Fairmount Property (from PO#2014-13).

Executive Session:

- Roy Podojil made a motion to move into executive session to discuss matters purchase of property for public purposes, or for the sale of property at competitive bidding per O.R.C. 121.22(G)(2). Terry Ries seconded the motion and it passed. **The meeting moved into executive session at 7:38 p.m.**
- Terry Ries made the motion to move out of executive session. Roy Podojil seconded the motion and it passed. **The meeting returned to regular session at 7:56 p.m.**

Adjournment:

- Terry Ries made the motion to adjourn. Roy Podojil seconded the motion and it passed. **The meeting was adjourned at 7:57 p.m.**

Chairman

Recorder