

March 9, 2015

Attendees:

Roy Podojil
Terry Ries
Sandy Siegler
Melissa Palmer

Brittany Milite, Recording

**Regular Meeting
of the
Russell Township Park Commission**

West Woods Nature Center

Call to Order:

- The regular meeting was called to order at 7:00 p.m.

Minutes:

- The minutes from the January 12, 2015 regular meeting were read. **MOTION:** Roy Podojil made a motion to approve the minutes of the January 12, 2015 meeting. Sandy Siegler seconded the motion.
- The minutes from the February 9, 2015 regular meeting were read. **MOTION:** Roy Podojil made a motion to approve the minutes of the February 9, 2015 meeting. Terry Ries seconded the motion and it passed unanimously.

Old Business:

- **Land Purchase:** The commissioners signed the land purchase agreement for 5.2 acres of land on parcel #26-116300.

New Business:

- **RUP:** Litter was found dumped at the Russell Uplands Preserve; a receipt was found and dropped off to the Russell Police Department to possibly track down the litterer.
- **Snowplow Problem with Gate:** A resident reported a broken fence post at the Russell Uplands Preserve. An SUV was observed stuck in a snow pile at the fence and gate. A resident was observed using a snow-blower to help extract the vehicle. The fence post and gate were left broken. The incident was reported to the Russell Police Department by Park District officials.
- **Girl Scouts Project:** Girl Scout Ashley Armstrong contacted the Russell Park Commission inquiring if her troop could implement a bird house project at the Russell Uplands Preserve. Brittany Milite will contact her and ask her to send a proposal via email outlining the major details of the project. Mike Sustin at West Geauga High School should also be consulted by the student about the details and scope of this project.

Monthly Financial Report & Signings:

- Mr. Ries received the monthly financial reports and signed the bank statements.
- Warrant & Ck #170 to Melissa Palmer in the amount of \$250.00 for March secretarial services (from PO#2015-1).
- Warrant & Ck #171 in the amount of \$480.00 to Custom Cut Landscaping for snowplowing (from PO#2015-14).
- Warrant & Ck #172 to Blades Lawn Care in the amount of \$105.00 for 3 trail checks (from PO#2015-12).
- Warrant & Ck #173 to Brittany Milite in the amount of \$100.00 for March secretarial services (from PO#2015-10).

Adjournment:

- Terry Ries made the motion to adjourn. Roy Podojil seconded the motion and it passed. **The meeting was adjourned at 7:42 p.m.**

Chairman

Recorder