

July 13, 2015

Attendees:

Roy Podojil

Terry Ries

Melissa Palmer

Brittany Milite, Recording

**Regular Meeting
of the
Russell Township Park Commission**

West Woods Nature Center

Call to Order:

- The budget meeting was called to order at 7:00 p.m. **MOTION:** Terry Ries made a motion to approve the 2015 budget as presented. Roy Podojil seconded the motion and it passed unanimously.
- The regular meeting was called to order at 7:00 P.M.

Minutes:

- The minutes from the June 8th, 2015 regular meeting were read. **MOTION:** Terry Ries made a motion to approve the minutes of the June 8th, 2015 meeting. Roy Podojil seconded the motion and it passed.
- The minutes from the June 19th, 2015 special meeting were read. **MOTION:** Terry Ries made a motion to approve the minutes of the June 19th, 2015 meeting. Roy Podojil seconded the motion and it passed.
- The minutes from the June 25th, 2015 regular meeting were read. **MOTION:** Terry Ries made a motion to approve the minutes of the June 25th, 2015 meeting. Roy Podojil seconded the motion and it passed.

Old Business:

- **Storm Damage at RUP:** Terry Ries made a motion to approve storm damage repairs at the RUP, not to exceed the amount of \$1,000.00. Roy Podojil seconded the motion and it passed.
- **Girl Scout Project:** The Commissioner's discussed the Girl Scout Blue Bird Box project proposal that was submitted to them by Ashley Armstrong. The project would attract insect and rodents and require constant maintenance and repairs. The Commissioners agreed that the proposal did not entail any information regarding future care and maintenance of the box, nor address how rodents and insects would be handled. Mr. Podojil suggested that Miss Armstrong redirect her project to the Geauga Park District who already have a Blue Bird program in place. A letter will be drafted to Ms. Armstrong with contact information for the Geauga Park District.

New Business:

- A call was received from John Janoch regarding dogs off leash in the park. Mr. Podojil indicated that he would ask Police Chief Carroll if there was a way to send warning letters to violators using license plate numbers.

Monthly Financial Report & Signings:

- Mr. Ries received the monthly financial reports and signed the bank statements.

- Warrant & Check #188 to Melissa Palmer in the amount of \$250.00 for July secretarial services(from PO#2015-1).
- Warrant & Check #189 to Brittany Milite in the amount of \$100.00 for July secretarial services (from PO#2015-10).
- Warrant & Check #190 to 21st Century Media in the amount of \$73.70 for legal notice of the 2016 Budget Hearing (from PO#2015-4).
- Warrant & Check #191 to Blades Lawn Care in the amount of \$565.00 for 3 mows at the RUP, 2 mows at Fairmount, Bridge back in place at RUP (from PO#2015-12).

Adjournment:

- **MOTION:** Terry Ries made the motion to adjourn. Roy Podojil seconded the motion and it passed unanimously. **The meeting was adjourned at 7:45 P.M.**

Chairman

Recorder