

December 8, 2014

Attendees:

Roy Podojil
Terry Ries
Sandy Siegler
Melissa Palmer

Guest: Philip Junglas

Brittany Milite, Recording

**Regular Meeting
of the
Russell Township Park Commission**

West Woods Nature Center

Call to Order:

- The regular meeting was called to order at 7:00 p.m.

Minutes:

- The minutes from the November 10, 2014 regular meeting were read. **MOTION:** Sandy Siegler made a motion to approve the minutes of the November 10, 2014 meeting. Terry Ries seconded the motion and it passed.

Guest:

- The Park Commissioners' spoke with guest Philip Junglas regarding his property that borders the Russell Park District's parcel on Dines Road. Topics discussed included permissible use of the Russell Park District's property as well as defining passive use. An agreement was made for proper removal of trees that border both properties; if the tree falls upon Mr. Junglas' property, than the portion actually crossing over his property line can be used by Mr. Junglas at his discretion. The part of the tree left on the Russell Township Park District's property **must not** be touched. However, if Mr. Junglas chooses to call the Russell Township Park Commissioners to remove the tree, the tree will be moved onto Russell Township Park District property and becomes solely their responsibility.

Old Business:

- **Letter of Recommendation of Reappointment:** A letter was sent to Judge Timothy Grendell regarding the recommendation of reappointment of Sandy Siegler to the Russell Township Park Commission.
- **Letter of Acceptance of Park Trail Map:** A letter was also sent to Judge Timothy Grendell regarding the acceptance of the Russell Park Commission's trail map.
- **Tree Trimming and Removal at RUP:** Upon site inspection, Roy Podojil made the decision to add the trimming of an additional tree at the Russell Uplands Preserve. A new estimate was received for the additional labor. **MOTION:** Sandy Siegler made the motion to accept the revised estimate of \$600.00 from Miller Tree Service for the Russell Uplands Preserve tree trimming and removal. Terry Ries seconded the motion and it passed unanimously.

New Business:

- Judge Grendell responded to the letter regarding the acceptance of the Russell Park Commission's rules and regulations; he indicated that the last paragraph need not be added as it was already part of the Ohio Revised Code. He accepted the rules and regulations with the revision.

- **Resolution of Request for Tax Advance-MOTION:** Sandy Siegler made the motion to approve the Resolution of Request for Tax Advance, requesting the advance of taxes collected. Terry Ries seconded the motion and it passed unanimously.

Monthly Financial Report & Signings:

- Mr. Ries received the monthly financial reports and signed the bank statements.
- Warrant & Ck #156 to Melissa Palmer in the amount of \$250.00 for December secretarial services (from PO#2014-1).
- Warrant & Ck #157 to Brittany Milite in the amount of \$100.00 for December secretarial services (from PO#2014-17).
- Warrant & Ck #158 to Blades Lawn Care in the amount of \$395.00 for trails, removal of trees across trails, and 4 signs at the Russell Uplands Preserve(from PO#2014-13).
- Warrant & Ck #159 to Custom Cut Landscaping in the amount of \$240.00 for snowplowing services (from PO#2014-20).
- Warrant & Ck #160 to Miller Tree Service in the amount of \$600.00 for RUP tree trimming and removal (from PO#2014-13).

Executive Session:

- Roy Podojil made a motion to move into executive session to discuss matters of purchase of property for public purposes per the O.R.C. 121.22(G)(2). Terry Ries seconded the motion and it passed. **The meeting moved into executive session at 7:42 p.m.**
- Terry Ries made the motion to move out of executive session. Roy Podojil seconded the motion and it passed. **The meeting returned to regular session at 8:12 p.m.**

Adjournment:

- Terry Ries made the motion to adjourn. Roy Podojil seconded the motion and it passed. **The meeting was adjourned at 8:13 p.m.**

Chairman

Recorder